

**TOWN OF ARLINGTON
MINUTES OF THE PERMANENT TOWN
BUILDING COMMITTEE MEETING
TUESDAY, DECEMBER 18, 2018**

Location: Town Hall Annex, Second Floor Conference Room

Present: Bill Hayner
Steve Nesterak
Peter Martini
John Maher
Bob Jefferson
Brett Lambert
Jim Feeney (for Adam Chapdelaine)

Absent: Allen Reedy
John Danizio

Guests: Vivian Varbedian, JLL
Lara Pfadt, Finegold Alexander
Kate Peretz, Hardy School Principal

The Chairman called the meeting to order at 7:00 PM.

GIBBS SCHOOL

Mr. Nesterak gave an update on the progress of the work and provided a handout detailing same, including remaining open issues and warranty items. The handout also enumerated the funds remaining in the contingency line item with a projected balance of approximately \$154,515.

On a motion by Hayner, seconded by Maher, the following invoices were unanimously approved:

- 1) Midwest Technology in the amount of \$1,205.89 for drill press
- 2) WB Mason in the amount of \$2,513.60 for 10 classroom whiteboards
- 3) Robert H. Lord Company in the amount of \$24,341.63 and \$1,243.17 for furniture
- 4) Moore Medical in the amount of \$391.07 and \$144.97 for LED Exam Light and Step stool

The Shawmut contract has been closed out on December 4, 2018 and all retainage released.

HARDY SCHOOL

Ms. Varbedian gave an update on the progress of the work and provided a handout detailing same. Overall, the project is 95% complete. The MAAB Phase 1 items are 90% complete and all other items will be complete by project completion date. Sidewalk work is underway and other outside items, such as bike racks, benches and paving, as well.

Furniture delivery is underway as is IT and AV equipment: School to transition and utilize the new space beginning second week of January. The Glycol replacement will begin the last week of December and the roof leak issue is still being investigated.

On a motion by Hayner, seconded by Nesterak, the following invoices were unanimously approved:

- 1) Finegold Alexander Architects in the amount of \$6,349.69 for Construction Administration Services
- 2) Finegold Alexander Architects in the amount of \$1,403 for Timed Variance Request
- 3) Finegold Alexander Architects in the amount of \$4,270 for School Walkway
- 4) JLL in the amount of \$10,355 for Project Management Services related to additional on-site ("clerk") management
- 5) JLL in the amount of \$10,005 for Project Management Services

MISCELLANEOUS

On a motion by Hayner, seconded by Jefferson, the meeting minutes of November 20, 2018 and December 4, 2018 were unanimously approved.

Whereupon a motion was made by Maher, seconded by Hayner, to adjourn at 8:05 P.M. and it was unanimously voted.

Respectfully submitted,

John F. Maher, Clerk Pro Tem